

# Income Insurance - Personal

Protect your Earnings

Helping people build  
better futures







## About us

Established in Ireland in 1939, Irish Life is one of Ireland's leading life and pensions company. Since July 2013 Irish Life has been part of the Great-West Lifeco group of companies, one of the world's leading life assurance organisations.

We are committed to delivering innovative products backed by the highest standards of customer service and, as part of Great-West Lifeco, have access to experience and expertise on a global scale, allowing us to continuously enhance our leading range of products and services.

Information correct as of June 2023. For the latest information, please see [www.irishlife.ie](http://www.irishlife.ie).

## Income Insurance - Personal

 <b>Aim</b>	Provides you with a replacement income if you cannot work as a result of an illness or injury after a certain period of time. It does not cover you if you become unemployed.
 <b>Cost of cover</b>	If you choose to make guaranteed payments, the cost of your chosen cover amount is guaranteed for the term of your plan. If you choose to make reviewable payments, the cost of your cover is guaranteed for the first five years. We will then review it on every fifth anniversary after that time.
 <b>Time period</b>	Up to age 65
 <b>Jargon-free</b>	Yes.

## Committed to Plain English

There is no financial jargon in this booklet and everything you need to know is written in an upfront and honest way.



# Our service to you



## Putting you first

We are committed to providing excellent customer service to you at all times from the moment you apply right throughout the life of your plan.

When you ring us, you will get straight through to our customer service team, based in Ireland. They are on hand to listen to your questions and help you when you are looking for answers. Below is just a sample of the services we offer.

## Getting cover has never been easier

We want to make the process of applying for cover as simple and hassle-free as possible for you.

- > We have an electronic application form that your financial adviser can fill in with you. Once you apply for cover using this, your adviser should know, within 24 hours, if we have accepted your application at normal rates (this means you have no existing medical conditions) and if not, what you need to do next.
- > You can track where your application is at any time by contacting your adviser, or calling us on 01 704 10 10.

## You can change you mind

We want to make sure that you are happy with your decision to take out Income Insurance. If after taking out this plan you feel it is not suitable, you have 30 days to cancel the plan. If you decide to do this, we guarantee to refund any payments you have made within the first 30 days of sending you details of your plan. The 30-day period starts from the day we send you your welcome pack.

## Keeping it simple - clear communication

Because financial products can be complicated and difficult to understand, we are committed to using clear and straightforward language on all our communications to you. As a result, we work with Plain English Campaign to make sure all our customer communications meet the highest standards of clarity, openness and honesty.

## Keeping you up to date

We are committed to keeping you informed about your plan. Every year we will send you a statement to keep you up to date with your plan details.

## Online Services

**We have a range of online services available for you.**

You can check the details of your cover online by visiting our website [www.irishlife.ie](http://www.irishlife.ie) and logging in to My Online Services.

You can sign up with your email address and you will get a code by text message to add your plan to your account. If you are having any issues, you can contact our customer service team on 01 7041010.

Our online services helps you keep up to date with your plan. Depending on your plan type you can:

- > request to update your address or direct debit details;
  - > make a card payment;
  - > view your annual benefit statements;
- and more.

## European Communities (Distance Marketing of consumer Financial Services) Regulation 2004

If a financial service or product is provided on a 'distance basis' (in other words, with no face-to-face contact), we have to give you certain information.

We have included this information under various headings in this booklet, in the customer information notice at the back of this booklet, in the Terms and Conditions booklet and in your terms of business letter. All information (including the terms and conditions of your plan) will be in English.

## Solvency and financial condition report

Irish Life's current Solvency and Financial Condition Report is available on our website at [www.irishlife.ie](http://www.irishlife.ie).

## How to contact us...



If you want to talk to us, just call our customer service team on 01 704 1010. They can answer questions about your plan..

### Our lines are open:

8am to 8pm Monday to Thursday

10am to 6pm Friday

9am to 1pm Saturday

In the interest of customer service, we will record and monitor calls.

### You can also contact us in the following ways.

**Email:** [customerservice@irishlife.ie](mailto:customerservice@irishlife.ie)

**Fax:** 01 704 1900

**Write to:** Customer service team,  
Irish Life Assurance plc,  
Irish Life Centre,  
Lower Abbey Street,  
Dublin 1.

**Website:** [www.irishlife.ie](http://www.irishlife.ie)

## Any Problems?

If you experience any problems, please call your financial adviser or contact our customer service team. We monitor our complaint process to make sure it is of the highest standard. We hope you never have to complain. However, if for any reason you do, we want to hear from you. If, having contacted the customer service team, you feel we have not dealt fairly with your query, you can contact:

The Financial Services and Pensions Ombudsman,  
Lincoln House,  
Lincoln Place,  
Dublin 2,  
D02 VH29.

**Tel:** (01) 567 7000

**Email:** [info@fspo.ie](mailto:info@fspo.ie)

**Website:** [www.fspo.ie](http://www.fspo.ie)



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All information including the Terms and Conditions of your plan will be provided in English.

The information and figures quoted in this booklet are correct as at June 2023 but may change.





# 1. Introduction



This booklet will give you details of the Income Insurance plan. It is designed in a way that allows us to explain the product to you in simple terms. There will be more specific rules in your terms and conditions booklet, which you should read carefully.

## Income Protection

Income protection is a type of insurance that pays you a regular income if you can no longer work due to an injury or illness. Its aim is to replace some of your earned income once any state benefits are taken into account, so you could still maintain the level of lifestyle you are used to. If you are in full-time employment or are self-employed and earn an income, you can take advantage of an income protection plan.

## What Is Income Insurance

Income Insurance is the product name for our income protection plan. It provides a replacement income, also called incapacity benefit, if you cannot work as a result of an illness or injury.

After a certain period, known as the deferred period, you receive the incapacity benefit to replace some of your income while you are off work.

## Suitability snapshot



### Income Insurance might suit you if you:

- ✓ are 18 to 54 years of age and in full-time employment or are self-employed;
- ✓ want to protect some of your income until you are age 65 if you cannot work because of an illness or injury (please see page 14 for more details on the limits);
- ✓ want a product that pays you a regular income if you cannot work because of an illness or injury, after a certain amount of time (deferred period);
- ✓ want the option to top up your cover at a later date;
- ✓ want your cover to continue, no matter how many claims you make;
- ✓ want to take advantage of potential income tax relief.



### Income Insurance might not suit you if you:

- ✗ are unemployed;
- ✗ want protection against being made unemployed;
- ✗ want cover that continues after you are age 65;
- ✗ want a lump-sum payment for certain illnesses;
- ✗ need a life cover plan, with added family benefits;
- ✗ need a product with a cash-in value; and
- ✗ need more cover than is available with Income Insurance.

**In any of these situations, please speak to your financial adviser about our other plans that might suit your needs better.**



## 2. Income Insurance

### How Income Insurance Works

We have designed Income Insurance to be as flexible as possible, and its aim is to suit your income protection needs. Below are some points to help you decide if this cover is right for you.

- > You decide whether you can afford to make guaranteed or reviewable regular payments and what is best for you.
- > You decide how much cover you need based on your current earnings, the deferred period you want (either 13, 26 or 52 weeks), how long you need the benefit to be paid for, and how long you want the cover for.
- > You make regular payments to keep the cover in force.
- > We provide cover until your plan ends, no matter how many claims you make.
- > You must tell us when an illness or an injury stops you working.
- > We pay you a monthly income from the end of your chosen deferred period for as long as you are eligible (see below regarding deferred periods).
- > If you are in hospital for more than seven days in a row during the deferred period, you may be able to receive hospitalisation benefit (see pages 13 and 14 for details on hospital benefit).

### Deferred Period

When you take out this plan, you choose a deferred period of 13, 26 or 52 weeks. This is the continuous amount of time you need to be off work before we will pay the incapacity benefit.

Please see the table below outlining when you should send in your claim form, depending on your deferred period.

Deferred Period	Send in your claim form NO LATER THAN	AFTER you become unable to work as a result of illness or injury
13 weeks	8 weeks	
26 weeks	16 weeks	
52 weeks	30 weeks	

You must be totally unable to carry out the main duties of your normal job for this cover and you must not be doing any other work. An injury or illness must be the reason why you cannot work. Our Chief Medical Officer must be satisfied with the evidence you

provide. The main duties of your job are those you normally need to carry out and which cannot reasonably be left out or altered.

## How much cover do I need?

Your financial adviser will help you decide how much cover you need. That cover should reflect your income. The benefit you receive must be set at a level which makes you no better off than if you were receiving an income. This is so that you have an incentive to return to work.

In general, the most cover you can have at any one time (including that provided under other income protection plans and continuing income from your job or pension) is the lesser of the following:

- > €250,000 a year; or
- > 75% of your total yearly earnings; less
  - any continuing income from work or any other source (not including investment income);
  - any pension payments;
  - any state disability or other benefits (except benefits for children); and
  - any regular payments from any other income protection plan or similar insurance. Please see page 14 for more details about this.

## Increasing your cover amount

You can increase your cover with our 20% top up option.

On each third anniversary of your plan, you can top up your Income Insurance benefit by 20% without having to give us any extra evidence of your health, job, residence or pastimes. You can choose to top up your cover five times, but the top up limit of 20% is always based on your original amount of cover. If you do not choose to increase your cover on two occasions when we offer the chance to top up, we will not offer you the top-up again.

You cannot top up:

- > within five years of the end date of your plan;
- > after the 15th anniversary of your plan;
- > during a period of disability which lasts a week or more;
- > within six months of a period of disability; or
- > while you are receiving any benefit under your Income Insurance plan.

Any increases to your Income Insurance, as a result of top-ups or indexation, must stay within the maximum limits allowed (please see page 14 for details). If we apply a rating or exclusion to your original plan, this same rating or exclusion will apply to any increase in benefit under this option.



The overall maximum amount of cover we will provide is €250,000 a year.

## Example of 20% top up option

Original amount of Income Insurance:	€50,000
First top up (available on the third anniversary)	€10,000 = 20% of €50,000
New Income Insurance benefit amount	€60,000
Next top-up (available on the sixth anniversary)	€10,000 = 20% of €50,000 which was the original amount of cover
New Income Insurance benefit amount	€70,000
Next top-up (available on the ninth anniversary)	€10,000 = 20% of €50,000 which was the original amount of cover
New Income Insurance benefit amount	€80,000

## Indexation

As well as the top-up option above, one year after you start your Income Insurance plan, we will offer you the chance to have your cover automatically increased. This is called 'indexation'. If you choose this option, your cover will automatically increase each year by 5% or in line with the consumer price index, whichever is higher, without you needing to provide medical evidence. The payments you make will increase by more than this to reflect the cost of the increased cover, based on your age at the time of the increase. If you do not take these options when we offer them, you will need to provide evidence of your health for any future increase.

## Escalation

With escalation if we pay a claim for incapacity benefit, we will increase the incapacity benefit amount paid on the first and every anniversary of the date we start paying. The amount of the increase will be:

- > within the yearly rate of increase in the consumer price index for the last year;
  - or
  - > 5%;
- whichever is lower.



## Important points about Income Insurance

- > If you stop making your regular payments, you will no longer be protected, and any money paid will not be refunded to you.
- > **You cannot cash in your plan; it is not a savings plan.**
- > It is very important that you review your plan benefits against your current earnings, as they may not continue to meet your needs.
- > At the time of a claim, your earnings must be above the level that justifies the amount of cover you have chosen. If not, you will receive a reduced benefit. In this case, we will not refund any part of the payments you have made. Please see page 14 for more details.
- > If you choose the reviewable payments option, your regular payments are guaranteed for the first five years only. Please see page 9 for more details.
- > You can claim income tax relief on your payments to this plan. Please see page 10 for more details.



We will not pay claims or will reduce the amount paid on a claim in certain circumstances – for example if you have not fully answered the questions in your application honestly and with reasonable care, including the questions about your health, occupation, smoking habits, financial circumstances, hobbies or pastimes. You will see a summary of these situations in the ‘Guide to making a claim’ section of this booklet on page 15.

### 3. Income Insurance – Guaranteed or reviewable

#### Guaranteed and Reviewable Income Insurance

With Income Insurance you can choose from two options – guaranteed or reviewable.

#### Indexation

Guaranteed option	Reviewable option
You are safe in the knowledge that the rates we charge for cover will never change	Cheaper regular payments for the first five years
Slightly more expensive	We will review the rates we charge after five years and your regular payments could increase, reduce or stay the same

#### Guaranteed Option

With the guaranteed option, we guarantee the regular payments you make will stay the same for the term of your plan (unless you change the level of cover).

If you change the level of your cover, your payments will increase just to reflect the change in the level of cover. The rates we charge will stay the same for the term of your plan.

The advantage in choosing the guaranteed option is that you will always know how much you will pay for your current level of cover. However, the guaranteed Income Insurance option is more expensive than the reviewable option. With the guaranteed option, you are paying for peace of mind in always knowing what regular payments you will make.



## Reviewable Option

The advantage in choosing the reviewable option is that it is less expensive at the beginning than the guaranteed option. This is because we only guarantee the payments for the first five years. We have worked out your premium to maintain your chosen level of cover until your plan ends.

After the first five years, we will review your regular payments. Your payments could go up or down, or stay the same. Your payments are based on our expected cost of providing cover in the future. We work them out to maintain your chosen level of cover until your plan ends. This means your payments should change when we review them only if our expected cost of providing this reviewable cover changes.

At each review, we will consider our actual experience of claims and our updated view on what we expect the cost of providing cover for this plan will be in the future. If we receive more claims than we expect, or if the expected cost of providing cover increases, your payments may rise. Any change in your payments can happen only on a review date. You can find more information on our payment review process, and the factors which may or may not lead to a change in your payments, in your Terms and Conditions booklet.

## Income Insurance - The cost

The cost of cover depends on:

- > whether you choose the guaranteed or reviewable Income Insurance option (regular payments with the guaranteed option are more expensive, but they will stay the same for the term of your plan unless you choose to change the level of cover);
- > your age (as you get older the chance of you being ill increases);
- > your occupation (some occupations carry a higher risk of accidents and illness than others and it is easier to return to work after an illness or accident in some occupations – see across for a detailed explanation);
- > whether you smoke;
- > your deferred period and the age at which your cover ends; and
- > your health.

The payments you make cover:

- > the cost of setting up the plan, including sales and commission costs;
- > the cost of providing your incapacity benefit; and
- > ongoing costs.

You must make your payments by direct debit every month, every three months, twice a year, or once a year.

We will collect any levies or taxes imposed by the government. The current government levy on life assurance payments is 1% (December 2022).

## Cost of cover and your occupation

Your job will influence the cost of your cover and the options available. This is because some jobs are more dangerous than others. For example, a bank clerk will pay less for cover than a carpenter because of the increased risk of accident involved in the carpenter's job.

We will also take account of how fit you have to be to do particular work. For example,

you will need to be fitter to do manual work than you would to do a desk job. As a result, some options will not be available to certain occupations. For example, in some occupations, cover cannot continue after you are 55 or 60 and the deferred period must be 26 or 52 weeks.

Your financial adviser will tell you what your options are based on your current job.

We may refuse to provide cover for certain occupations.

## Can I get tax relief on my payments?

Under current tax law (December 2022), payments to this Income Insurance plan are eligible for income tax relief at your marginal rate of income tax. The maximum amount of payments you can claim tax relief on is limited to 10% of your total income for the tax year of tax assessment.

Your total income is any earned income, as adjusted for tax purposes. We will give you a permanent health insurance certificate, which you will normally need to get your tax relief. You will need to check if you are eligible for this tax relief.

## Can the regular payments change?

### Guaranteed option

If you choose the guaranteed option, your regular payments are guaranteed to stay the same for the term of your plan. However, if you top up your Income Insurance or choose indexation, your regular payments will increase only to reflect the cost of your increased cover.

This will only happen if you choose a top up or indexation on your guaranteed option.

### Reviewable option

If you choose the reviewable option, we guarantee your regular payments for the first five years only. We will review your payment on the fifth anniversary of the date your plan started and every five years after that. Your payment may go up or down, or may stay the same.

If we decide to change your payments, we will tell you and give you a choice. For example, if your payments increase, you can either increase your regular payments or reduce the benefit you are covered for. There is no limit to the size of any change, but we will not change your payment if the level of change indicated by the review is small.



## Other services

### Comprehensive range of services through LifeCare

The LifeCare range of services offers you the following, at no extra cost.



#### **NurseCare – someone to help when you're not sure what to do**

##### **Medical Information & Triage**

- > NurseCare is a helpline service provided by Crisis24 which gives you and your family 24/7 access to experienced nursing professionals.

##### **Women's Health Centre**

- > With the helpline, you have access to professional nurses and midwives who can give you guidance on medical queries and provide support on health issues specific to women such as fertility and menopause.



#### **ClaimsCare – support if you need to claim**

- > If you need to make a claim, a dedicated claims assessor will help you through the process.
- > You can also avail of three counselling sessions provided by the Clanwilliam Institute, at no extra cost, if you need to make a specified illness cover or life cover claim.

**LifeCare** gives you access to services provided by other companies which are independent from Irish Life. These services are not designed to replace the advice provided by your doctor or your own health professional, but to give you information to help direct you towards the appropriate course of action. Your access to these services depends on their terms and conditions. We accept no responsibility for these services. We may change the service providers or withdraw access to these services in the future.

For more information on the **LifeCare** range of services, log on to [www.irishlife.ie/lifecare](http://www.irishlife.ie/lifecare).

## 4. A guide to making a claim



At Irish Life we are committed to taking care of claims as quickly as possible in a professional, polite, sensitive and sympathetic way.

If you have to claim incapacity benefit due to illness or injury which prevents you from working for more than your chosen deferred period, and which results in you losing earnings, take a look below at the best way to go about it.

### **To claim incapacity benefit, you must do the following:**

- > You need to fill in a claim form (your financial adviser will get the claim form for you or you can get one from our customer service team).
- > You must get your doctor to fill in a medical certificate, which we will provide (you will have to pay any fees your doctor charges for this).
- > You must give us evidence of your earnings immediately before your illness or injury. If you are employed, this evidence must be a P60 and a statement from your employer. If you are

self-employed, this evidence must be copies of your accounts, tax computations and income tax assessments for the three accounting years immediately before the start of the deferred period.

- > You must provide evidence of other insurance, pensions and state benefits.
- > You will also need to have a medical examination or other specialist assessment, which we will pay for. Someone acting for us may also visit or phone you, for example, a nurse or health claims specialist. When we receive your claim, we and our Chief Medical Officer will consider your illness or injury and the main duties of your normal job. We will then assess your ability to carry out your normal job based on all the information we have available. We will decide whether to accept your claim based on all the medical and financial information we have, as long as you meet the definition of disability as shown in the policy terms and conditions.

## Your incapacity benefit payments

### When will my benefit payments start?

This depends on what deferred period you have chosen. (The deferred period is the continuous amount of time you have to be off work due to an illness or injury before we begin to pay the incapacity benefit.) Your deferred period can be either 13, 26 or 52 weeks, depending on your job. We will not pay any benefit until the end of this period, so the longer the deferred period, the cheaper the cover.

We will make the first payment of your incapacity benefit one month after the end of the deferred period. We will backdate this payment to the end of the deferred period. Thereafter your incapacity benefit will be paid to you every month for the month just gone.

If you are in hospital for more than seven days in a row during the deferred period, we will pay you 'hospitalisation benefit' for each day you spend in hospital. We will do this from the eighth day up to the end of:

- > your deferred period; or
- > your 91st day in hospital;

Each day's hospitalisation benefit is equal to your yearly incapacity benefit divided by 365. We will not pay any hospitalisation benefit in the circumstances set out on page 15.

### When will my benefit payments end?

We will pay the incapacity benefit until:

- > you return to work;
- > you reach the age at which your cover ends;
- > you die;
- > we decide that you are fit enough to do your normal work; or
- > you take up your own or another job and fail to tell us;

whichever happens first.

### Limitations to your incapacity benefit claim

You will receive the amount of incapacity benefit you are insured for, within the following benefit limits. The maximum benefit you can receive is the lesser of the following:

- > €250,000 a year; or
- > 75% of your yearly earnings; less
  - any continuing income from work or any other source (not including investment income);
  - any pension payments;
  - any state disability or other benefits (except benefits for children); and



While you are receiving the incapacity benefit, you must tell us if you plan to return to work part-time or to take up any other paid work. If you do not tell us, all benefit payments and cover under the plan will end.



While you are receiving the incapacity benefit, you must tell us if you plan to return to work part-time or to take up any other paid work. If you do not tell us, all benefit payments and cover under the plan will end.



If you become unemployed, all your cover will end immediately. If you become unemployed during the deferred period, all your cover will end immediately and we will not pay a claim. You must tell us immediately if you become unemployed.

- any regular payments from any other income protection plan or similar insurance.

From time to time during any claim, we will check to make sure your benefit stays within these limits. The limits aim to make sure you have a financial incentive to return to work. We will not refund any payments if, as a result of these limits, we pay less than the amount of incapacity benefit you have asked for.

### What earnings do you take into account?

If you are employed, we take account of your yearly salary before deductions for Pay As You Earn (PAYE) assessment purposes, including overtime and regular bonuses, for the 12 months up to the date your deferred period starts.

If you are self-employed, we take account of your average 'net annual profit' (your actual profit less any allowable expenses), based on your business accounts for the three years ending on the most recent accounting date before the start of the deferred period. The profit we use for this calculation is the profit before any adjustments, which need to be made for tax purposes.

## Taxation and claim benefits

Your incapacity benefit will be treated as normal income and so is assessed for income tax, Pay Related Social Insurance (PRSI) and the Universal Social Charge (USC). We will pay the benefit direct to you. We will take any income tax, PRSI and Universal Social Charge in the same way as an employer would take them from a normal income. Hospitalisation benefit is also assessed for tax.

Remember that you can claim income tax relief on any payments into this plan. Please see page 10 for more details.

### Situations where you would not pay my claim benefit

#### We would not pay incapacity benefit in the situations listed below:

- > We may refuse to pay a claim or reduce the amount to be paid if you have given incorrect information or did not tell us something in response to a question in your application that would have affected our assessment of your application when you first took out the plan. You must, in your application, answer our questions honestly and with reasonable care, including the questions about your health, occupation, smoking habits, financial circumstances, hobbies and pastimes. If you do not and you make a claim, we may not pay your benefit or may

reduce the benefit. We will send you a summary of the information in the main completed application for cover. You should check this to make sure that you have answered all the questions accurately.

- > If the injury has been caused directly or indirectly by war, riot, revolution, civil commotion or any similar event or by you taking part in a criminal act.
- > If the condition was self-inflicted or caused directly or indirectly by you drinking alcohol (if there is a history of alcohol abuse) or taking illegal drugs, or if you failed to follow reasonable medical advice, medically recommended therapies, treatment or surgery.
- > If the injury was caused by you taking part in any of the following hazardous pursuits: abseiling, bobsleighbing, boxing, caving, flying (taking part in any flying activity, other than as a passenger in a commercially licensed aircraft on a regular public airline), hang-gliding, horse racing (but not general equestrian activities), motor-car and motor-cycle racing or sports, mountaineering, mixed martial arts, parachuting, potholing, powerboat racing, rock climbing or scuba diving.
- > If, at the time of a claim, you are living outside Ireland or the United Kingdom. If this is the case, we will only pay incapacity benefit for up to 13 weeks in any 12-month period, and for 39 weeks in total over the lifetime of the plan.
- > We will not pay hospitalisation benefit if you are in hospital for mental illness, a psychiatric disorder, alcoholism or any cosmetic surgery or surgery that is not essential.

## Returning to work

While you are receiving the incapacity benefit under the plan you must tell us if you plan to return to work part-time or to take up any other paid work. If you do not tell us, all benefit payments and cover under the plan will end.

## Returning to work part-time or to a position with lower pay

If, after a period when you were being paid incapacity benefit, you return to work part-time or to a lower-paid job, we will still pay part of the benefit if we are satisfied that you are still not able to do your normal job.

It is important that you discuss any work opportunities with us before you return to work. In these circumstances, we will reduce the incapacity benefit we pay by the amount of your new earnings.

## Making another claim once you are back at work

The terms of your plan are not affected by the number of claims you make. If you have received incapacity benefit and within six months of returning to work you claim again as a result of the same injury or illness, the deferred period will not apply.

However, you must have started to make your regular payments again when you returned to work.



**We will not pay this benefit if you lose your job or become unemployed. If you are receiving a claim and you become unemployed, the claim will end.**

# Income Insurance Personal

## Customer Information Notice



# Customer Information Notice

Plain English Campaign's Crystal Mark does not apply to this customer information notice.

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## Introduction

This notice is designed to highlight some important details about the plan and, along with the Income Insurance booklet, is a guide to help you understand your plan. Full details on the specific benefits and options that apply to you will be contained in your plan schedule, Terms and Conditions booklet and personalised customer information notice which you will receive when the contract is in place. It is important that you should read these carefully when you receive them as certain exclusions and conditions may apply to the benefits and options you have selected.

## Any questions?

If you have any questions on the information included in this customer information notice you should contact your Financial Adviser or your insurer Irish Life, who will deal with your enquiry at our Customer Services Team, Irish Life Centre, Lower Abbey Street, Dublin 1.

## A. Information about the policy

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### 1. Make sure the policy meets your needs!

The Income Insurance plan is a regular payment protection plan which provides income protection insurance cover. The plan provides a regular income incapacity benefit if you become unable to work due to illness or injury.

Before the first anniversary of your plan and again before the second anniversary of your plan, we will offer you the opportunity to increase the amount of your incapacity benefit. This option is called indexation. Where you accept the indexation option, the level of benefits will automatically increase each year. The payment you make will also increase each year. Your cover will automatically increase each year by 5% or in line with the consumer price index, whichever is higher. The payments you make may increase by more than this to reflect the increase in your age and the cost of increased cover. If you do not take the indexation option when offered, you will need to provide evidence of health for any future increase.

You are entering into a commitment to pay a regular payment over a relatively long term.

Unless you are fully satisfied as to the nature of this commitment having regard to your needs, resources and circumstances, you should not enter into this commitment.

Your Financial Adviser must indicate whether paragraph a) or paragraph b) below applies.

- a) This plan replaces in whole or in part an existing plan with Irish Life, or with another insurer, which has been or is to be cancelled or reduced. Your Financial Adviser will advise you as to the financial consequences of such replacement and of possible financial loss as a result. You will be asked at the beginning of your application form to confirm this in writing. Please ensure that you have completed this section of the form and that you are satisfied with the explanations provided by your Financial Adviser before you complete the rest of the application form.
- b) This plan does not replace in whole or in part an existing plan with Irish Life or with any other insurer which has been or is to be cancelled or reduced.

### 2. What happens if you want to cash in the policy early or stop paying premiums

The plan does not acquire a cash or surrender value at any stage.

If you stop making payments, all cover under the plan will end and we may refund a portion of your most recent monthly payment so that you will only be charged for the number of days that have passed since that payment. Any payments before your most recent payment will not be refunded.

### 3. What are the projected benefits under the policy

The following payment and benefit details are for a typical Income Insurance plan. The figures will obviously vary based on each individual's personal details and choice of protection benefits. The payment quoted below is correct as at November 2022. Figures for your specific plan details will be shown in your customer information notice in your welcome pack.

The figures below are based on the following details.

<b>Protection Benefits</b>	Incapacity benefit cover of €2,000 per month with escalation in claim of 5% each year and a deferred period of 13 weeks.
<b>Lives Covered:</b>	Male, aged 37 next birthday, occupational class 1, non-smoker.
<b>Payments:</b>	€66.54 per month payable by direct debit. The payment is guaranteed (see section A5).
<b>Term</b>	The term of the plan is up to age 60.

All figures are exclusive of the 1% government levy.

The plan provides protection benefits up until the expiry date of the plan, which is stated on the plan schedule. The plan does not acquire a cash or surrender value at any stage.

#### Illustrative table of projected benefits and charges

	A	B	C	D	E = A + B - C - D
Year	€	€	€	€	€
	Total amount of premiums paid into the policy to date	Projected investment growth to date	Projected expenses and charges to date	Projected cost of protection benefits to date	Projected policy value after payment of taxation
1	798	0	512	286	0
2	1,597	0	1,005	592	0
3	2,395	0	1,476	920	0
4	3,193	0	1,924	1,270	0
5	3,992	0	2,349	1,643	0
6	4,790	0	2,751	2,039	0
7	5,589	0	3,126	2,463	0
8	6,387	0	3,472	2,915	0
9	7,185	0	3,788	3,397	0
10	7,984	0	4,060	3,924	0
15	11,975	0	4,735	7,241	0
20	15,967	0	4,759	11,208	0
24	19,161	0	5,756	13,405	0

There is no life cover on this plan.

The payment made includes the cost of the protection benefits, and all charges, expenses, intermediary remuneration and sales remuneration associated with your plan.

**The charges shown in Column C include the cost of intermediary/sales remuneration incurred by Irish Life, as described in Section 4.**

#### 4. What intermediary/sales remuneration is payable?

The level of intermediary/sales remuneration shown is based on the typical plan outlined in Section 3 above. The figures will vary based on the exact plan details in each case. Figures for your specific plan details will be shown in your welcome pack

**Illustrative table of intermediary/sales remuneration**

Year	€	€
	Premium payable in that year	Projected total intermediary/ sales remuneration payable in that year
1	798	1073
2	798	0
3	798	240
4	798	0
5	798	0
6	798	240
7	798	24
8	798	24
9	798	24
10	798	24
15	798	24
20	798	24
24	798	24

The projected intermediary/sales remuneration shown above includes the costs incurred by Irish Life in relation to the provision of sales advice, service and support for the

plan. These costs are included in the plan charges set out in Column C of the Illustrative Table of Projected Benefits and Charges in Section 3.

#### 5. Are the returns guaranteed and can the premium be reviewed?

The payment on this plan is guaranteed. Your regular payments will not change during the term of your plan as long as your chosen benefits remain the same.

If you choose to increase your incapacity benefit in the future through the indexation option offered, your payment will increase solely to reflect the cost of the increased amount of cover.

If you choose to increase your incapacity benefit in the future through the top-up option offered, your payment will increase in line with the payment you would be charged if you were taking out a new plan for the increased amount.

## 6. Can the policy be cancelled or amended by the insurer?

We may cancel your plan if you stop making payments.

You must provide any information or evidence which we need to administer the plan.

If we receive evidence that your date of birth as shown on your application form for this plan is incorrect, we will adjust the benefits appropriately.

We may end your cover and refuse to pay a claim, or reduce the amount paid on a claim if you do not give us information (or if you give us incorrect information) in response to the questions in your application regarding an illness or condition that will affect our assessment of your application for this plan. If that information is not true or if we do not receive all relevant information required by the questions in your application, we may end your cover and refuse to pay any claim, or reduce the amount paid on a claim.

If we end your cover for this reason, you will lose all rights under the plan and we may not refund your payments. We will send you a copy of the main application form that you have filled in for us.

We will pay no benefit if you are unemployed at the time you apply for incapacity benefit. You should therefore cancel your plan if you become unemployed.

We may end your cover and refuse to pay a claim if you don't give us information (or if you give us incorrect information) that would affect our assessment of your application for incapacity benefit at the time you complete a claim application.

If you are receiving incapacity benefit and go back to work or take up alternative employment without telling us, we may end your cover and refuse to pay further benefits.

The plan will end on your death.

## 7. Information on taxation issues

Any taxes or levies imposed by the government will be collected by Irish Life and passed directly to the Revenue Commissioners.

This plan is a permanent health insurance plan which is approved by the Revenue Commissioners. Under current Irish law (December 2022), you are entitled to claim tax relief on payments made into an approved permanent health insurance plan – up to a maximum of 10% of your total income for the year of tax assessment. Your 'total income' is income from all sources, as adjusted for tax purposes.

If you are married or have a registered civil partner and are assessed jointly with your partner, the upper limit allowed is 10% of your joint total incomes. Your employer may be willing to deduct the cost of this benefit from your salary. If this happens, you will obtain income tax relief immediately. If payments are not made by salary deduction, you can apply for income tax relief by contacting your local Revenue tax office. Irish Life will provide you with a permanent health insurance certificate which is normally required to obtain your tax relief.

In the event of a claim your benefit will be treated as normal employment income and as such is liable for tax. When we make a benefit payment, we will deduct an amount for income tax, PRSI and the Universal Social Charge which are payable

under the PAYE system. If we do not have your certificate of tax credits, this can result in the higher rate of tax being deducted.

If payments are made by anyone other than the legal owner of the plan, for example from a company or business account, there may be other tax implications.

Please contact your Financial Adviser or Irish Life if you do not fully understand the likely tax treatment of any benefits payable in connection with your Income Insurance plan. However, we recommend that you seek independent tax advice in respect of your own specific circumstances.

## 8. Additional information in relation to your policy

### What are the benefits and options provided under this plan?

Your Income Insurance plan provides valuable protection benefits. Full details of the benefits you have chosen are set out in your plan schedule and Terms and Conditions booklet - you should study these documents carefully..

### Incapacity benefit

We will pay the incapacity benefit shown on your plan schedule plus any increases due to indexation if you are unable to work due to illness or injury. Your Terms and Conditions booklet gives details of the maximum amount of incapacity benefit we will pay if you make a claim.

If you have chosen escalation in claim, the benefit you receive will increase annually by the lower of 5% or the increase in CPI, from the date of receipt of the first benefit payment. To qualify

for benefit our Medical Officer will decide whether your claim satisfies the necessary requirements described in the Terms and Conditions booklet. The benefit will become payable on a monthly basis once the deferred period of 13, 26 or 52 weeks has expired. We will continue to pay the incapacity benefit while your illness or injury prevents you from doing your usual job, and while you are not following another occupation.

We will stop paying the incapacity benefit at the earliest of:

- > the expiry age, as shown on your plan schedule
- > your death
- > your return to work
- > when we decide you are no longer prevented from working due to illness or injury
- > if you go back to work or take up another occupation and fail to tell us

### Hospitalisation benefit

We will pay you a benefit if you become hospitalised for more than seven days for anything other than mental illness during the deferred period of 13, 26 or 52 weeks. This benefit is equal to 1/365th of the yearly incapacity benefit for each day spent in hospital from day eight up to the earliest of:

- > last day in hospital
- > 91st day in hospital
- > end of deferred period
- > death
- > plan expiry date

### Can I increase my incapacity benefit in the future?

There is a top-up option available on your plan. On the third anniversary of the start date of your plan and every three years thereafter you will have the option to increase (top-up) your incapacity benefit by 20% of your original benefit amount without providing any additional medical or occupational evidence.

This option will end on any of the following events:

- > the fifteenth anniversary of the start date of your plan
- > if this option is not exercised on two occasions when it is offered. If this happens it will not be offered again
- > if your plan is within five years of the plan expiry date as set out on your schedule

You should be aware of the following conditions which apply under this option:

- > you cannot increase your incapacity benefit on each increase date by more than 20% of the incapacity benefit at the start date of your plan
- > if you have reduced your incapacity benefit since the start date of your plan, the increase in incapacity benefit under this option will apply to the lower of the current benefit amount at the date the increase is to take place or the incapacity benefit at the commencement date of the plan
- > the total incapacity benefit after any benefit increases must not be greater than the maximum benefit allowable under this contract. If you own more than one Income Insurance

plan, this maximum applies to the sum of all benefits plus any increases over all plans held

- > the extra payment charged for any increase in benefit will be the same as the payment you would make if you were taking out a new plan for the increased amount. The extra payment payable will become guaranteed and will not change in the future.
- > this option cannot be applied to any previous benefit increases
- > if a rating or exclusion is applied to your original plan then this same rating or exclusion will apply to any increase in benefit under this option
- > If this option is chosen, we will not increase your incapacity benefit during a period of incapacity that lasts a week or more, within six months of a period of incapacity or while you are receiving any benefit under this plan

### Can I own more than one Income Insurance plan?

You can own more than one Income Insurance plan however there is a limit on the amount of benefit you can receive from all Income Insurance plans held. See your Terms and Conditions booklet for details on this.



**Note:** You cannot take out another Income Insurance plan during a period of incapacity that lasts a week or more, within six months of a period of incapacity or while you are receiving any benefit under your current Income Insurance plan.



### **What is the term of the contract?**

The plan provides protection benefits until the expiry date as shown on your plan schedule.

### **Are there any circumstances under which the plan may be ended?**

We may cancel your plan if you stop making payments. There are other circumstances outlined in Section 6.

### **Is there an opportunity to change your mind?**

You have an opportunity to cancel this plan if you are not satisfied that the benefits meet your needs. You may do this by writing to the Customer Services Team at Irish Life within 30 days of the date we send you details of your plan. On cancellation all benefits will end and Irish Life will refund your payment.

### **Law applicable to your plan**

Irish Law governs the plan and the Irish Courts are the only courts that are entitled to settle disputes.

### **What to do if you are not happy or have any questions?**

If for any reason you feel that this plan is not right for you, or if you have any questions, you should contact the

Irish Life Customer Services Team,  
Irish Life Centre,  
Lower Abbey Street,  
Dublin 1

who will deal with your enquiry.

Our Customer Services Team also operate an internal complaints procedure and any complaints you may have will, in the first instance, be fully reviewed by them. If you feel we have not dealt fairly with your complaint, you should contact the

### **Financial Services and Pensions Ombudsman**

Lincoln House,  
Lincoln Place,  
Dublin 2, D02 VH29.

**Tel:** (01) 567 7000

**Email:** [info@fspo.ie](mailto:info@fspo.ie)

**Website:** [www.fspo.ie](http://www.fspo.ie)

## B. Information on service fee

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There are no charges payable to Irish Life other than those set out in your table of benefits and charges and in your Terms and Conditions booklet.

## C. Information about the insurer/ insurance intermediary/sales employee

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### Insurer

Your Income Insurance plan is provided by Irish Life Assurance plc, a company authorised in Ireland. Irish Life Assurance plc is regulated by the Central Bank of Ireland. You can contact us at Customer Service Team, Irish Life, Lower Abbey Street, Dublin 1, by telephone at 01 7041010, by fax at 01 704 1900, and by e-mail at [customerservice@irishlife.ie](mailto:customerservice@irishlife.ie).

In the interest of Customer Service we will record and monitor calls.

### Insurance Intermediary / Sales Employee

The Financial Adviser should insert details of their name, legal status, their address for correspondence and a contact telephone number/fax number or e-mail address and where relevant the companies with whom agencies are held.

No delegated or binding authority is granted by Irish Life to your Financial Adviser in relation to underwriting, claims handling or claims settlement.

## D. Information to be supplied to the policyholder during the term of the insurance contract

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We at Irish Life are obliged by law to tell you if any of the following events occurs during the term of your contract:

- > we change our name;
- > our legal status changes;
- > our head office address changes;
- > an alteration is made to any term of the contract which results in a change to the information given in paragraph A(8) of this document.

## Contact us

<b>Phone</b>	<b>01 704 1010</b> 8am to 8pm Monday to Thursday 10am to 6pm on Fridays 9am to 1pm on Saturdays
<b>Fax</b>	01 704 1900
<b>Email</b>	<a href="mailto:customerservice@irishlife.ie">customerservice@irishlife.ie</a>
<b>Website</b>	<a href="http://www.irishlife.ie">www.irishlife.ie</a>
<b>Write to</b>	Irish Life Assurance plc, Irish Life Centre, Lower Abbey Street, Dublin 1.

Irish Life Assurance plc (trading as Irish Life) is regulated by the Central Bank of Ireland..  
In the interest of customer service we will monitor calls.  
Irish Life Assurance plc, Registered in Ireland number 152576, VAT number 9F55923G.